



Ruxana Oosman, *Interior Designer*

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DONATION POLICY

Thank you for contacting Ruxana's Home Interiors LLC. As you might imagine, we are frequently asked to provide donations to various organizations and not-for-profits. Though we know all of these causes are worthwhile, our firm has chosen to donate our time and resources to three philanthropic areas that we are passionate about: **promotion of the arts, animal welfare** and **mentoring students interested in the profession of interior design**. If your organization is in alignment with one of these, we would be delighted to discuss the possibility of us donating to your cause.

We kindly ask for the following:

1. We request a letter of intent (via e-mail or physical mail) which provides us with the following information:
 - what the fundraiser/donation is for
 - how our donation will be used
 - how our business will be acknowledged.
2. In an effort to budget, plan and/or prepare the donation accordingly, we require a ***minimum*** of 15 days advance notification.
3. If we supply a physical item, we kindly ask that our signage (which we will supply) be placed next to our donation.

We wish you all the best in your fund-raising efforts.

Have a well-designed day.

“By cultivating the beautiful we scatter the seeds of heavenly flowers,
as by doing good we cultivate those that belong to humanity”. Robert A. Heinlein